



केन्द्रीय विद्यालय संगठन (क्षेत्रीय कार्यालय)

क. कामराज रोड, बेंगलूरु-560 042

केन्द्रीय विद्यालय संगठन (क्षेत्रीय कार्यालय)

क. कामराज मार्ग, बेंगलूरु - ५६००४२

Kendriya Vidyalaya Sangathan (Regional Office)

K. Kamraja Road, Bengaluru - 560042

(An Autonomous Body Under MOE, Government of India)

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Website: www.robangalore.kvs.gov.in

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F. 13331/Adms/KVS(BGR)/2020-21/

Dated: 04.09.2020

The Principal,
Kendriya Vidyalayas
(Bengaluru / Mysore / Mangaluru / Hubballi / Belagavi)

Only By E.mail

Sub: Local Transfer of students from one KV to another KV within the same station
during 2020-21 - reg

Madam/Sir,

With reference to the subject cited above, Making a reference on the subject cited above, this is to inform you that the case of local transfer of students from one KV to another KV of the same station, will be considered by this office in the 2nd / 3rd week of October-2020.

You are therefore, requested to inform the same for information of all the concerned parents / guardians. Mere applying for local transfer will not confer right to get local transfer.

Further, the applications of the parents seeking local transfer of students should be considered by following the procedure mentioned below:

1. Local transfer application form enclosed herewith is to be prepared in sufficient number of copies by the KV and made available to the parents on request w.e.f. **14.09.2020** (Monday). **Students admitted during the current session (2020-21) are NOT ELIGIBLE to apply for local transfer except if there is a change in the Govt. Accommodation.** The Principal of the KV where the child is presently studying will furnish the following details in the application form.
 - a. Date of First Admission of the Child
 - b. Class and academic year in which the child was initially admitted.
 - c. Category of the parent
 - d. Department of the parent.

- **Issue and Collection of Forms by school from parents** – **14.09.2020 to 28.09.2020**
- Last date of submission of forms to KVS (RO) by schools – 05.10.2020

2. Principal of the KV where the child is presently studying will keep **one copy** of the application for records, and after endorsement, send remaining **three copies** to the Principal of the KV where admission is desired by the parent on first priority.
3. Principal of the KV where admission is desired will send one copy complete in all respect to KVS (RO) with his complete remarks / recommendation, keeping a copy in the Vidyalaya records and hand over one copy to the parent concerned without fail.
4. All the cases of local transfer will be sent to this office in a lot **serially numbered along with the enclosed excel format** in single lot **by the Principal at Sr. No.3 by 05.10.2020 (Monday)**
5. Preference for local transfer will be given as per the details given below:
 - (i) Allotment of Govt. accommodation in recent past.
 - (ii) Shifting of residence to their own house.
 - (iii) Brother/Sister is studying in the KV where local transfer is sought (excluding those admitted during **2020-21**)
 - (iv) Medical cases with valid medical certificates
 - (v) Distance from the KV/nearest to KV
 - (vi) Any other valid reason as deemed fit
6. No local transfer applications will be entertained after 05.10.2020 (Monday). This information about the local transfer dates etc. may be put prominently on your vidyalaya **Notice Boards / Website.**

This issues with the approval of the Deputy Commissioner.

Yours faithfully,

G. A. Narasimham
03/9/2020
(G. A. NARASIMHAM)
Assistant Commissioner

Encl: As above